

## Part Time Governance Director – Sports Development & Operations

- **England, Home Location (Travel to meetings, when required)**
- **Head Office - Bristol**
- **Part Time salary £32,754 per annum, Private Healthcare Benefits**
- **Previous Sports Development & Operational experience**

The World Professional Billiards and Snooker Association (WPBSA) are offering an exciting opportunity for a Governance Director (GDSDO) to join the team providing independent guidance and objective advice on a diverse range operational and development opportunities within the WPBSA group and organisation.

WPBSA is the world governing body and manages the sports of Snooker and English Billiards.

Operating globally, delivering governance and the rules of the sport to the professional World Snooker Tour, we pride ourselves on diversity including grass roots and amateur sport development, women's snooker, disability snooker, supporting coaches, referees and elites. Both snooker and billiards are among the most inclusive sports played across the globe.

The World Governing Body is looking for an individual who can demonstrate professional competence, due care, integrity, be compliant and confidentially professional. Personal qualities such as sound judgement, ability and willingness to challenge, probe effectively and constructively whilst demonstrating strong interpersonal skills, are all essential.

### Key Requirements

- Operational experience advising, developing and overseeing the groups sports, events and operational duties including developing and enhancing international and amateur pathways.
- Work with and foster relationships with international, national and local governing bodies. Build solid foundations for year-on-year development for the sport.
- Board member experience with an understanding and the foresight to develop, promote the group structure; internationally and nationally. Work with group sub committees, including developing markets/tender propositions.
- Strategic awareness at board level whilst effortlessly translating the strategy to the sport arena by clearly defining operational procedures. Welcome feedback, learn from outcomes and actively develop the sport.

The role of a GDSDO for the WPBSA will be expected to contribute to the board's effectiveness by providing independent and objective advice in a number of areas, including strategy, sport development (existing and new), operational measures and realistic project management.

The GDSDO will be expected to focus not only on-board matters but also on the day-to-day running of the business and provide independent/ objective advice on business issues, appropriate levels of knowledge and experience and where necessary specialist knowledge.

### Commitment

The GDSDO will report to the Chair and be expected to attend Board meetings, the Company's annual general meetings and any general meetings, and use best endeavours to promote and advance the interests of the members, the company, subsidiary and associated organisations on sports development and operational matters. It is anticipated that eight Board meetings will be held every year. The GDSDO will be expected to attend supporting committee days meetings, undertake visits, office calls and deal with paperwork out of committee. Flexible working is desirable, with the exception of attending meetings when required.

The WPBSA office is located in Bristol, key meetings may be held at event venues across the country, there will be an expectation to travel on these occasions. However, where possible, meeting by electronic means is encouraged within the organisation.

The annual general meeting will be held on a date between 1 November - 31 December each year.

The remuneration package will be a fixed amount £32,754 per annum (subject to annual review) plus private healthcare benefits. The WPBSA will pay any reasonable expenses which are properly incurred in connection to duties of the role. There may be the possibility of additional contracts for services. Any such contracts and terms will be agreed in advance of work commencing by the GDSDO or another agreed party.

The GDSDO role will be fixed term until the AGM in 2024 (usually held in December). The Articles of Association allow for re-appointment for a further four years, any re-appointment is subject to a review of skills and performance by the WPBSA Nominations and Selection Committee.

If you would like an informal chat regarding the role, please contact by email: [info@wpbsa.com](mailto:info@wpbsa.com)

View the full terms of reference: [www.wpbsa.com](http://www.wpbsa.com)

Please provide your current CV and a one page covering letter: [Chris.Hornby@wpbsa.com](mailto:Chris.Hornby@wpbsa.com) Please note we will only reply to candidates we want to take through to the next stage.

We are committed to equality of opportunity and are a Disability Confident recruiter.